

Minutes of 8/26/10 Wakefield Middle School PTSA Board Meeting

The meeting came to order at 6:30PM. Matt Misuraca, Dorothy Corrigan, Annette Robbins, Kathy Belinski, Sharon Gerald, Melinda Joyner Kearney, Cathy Thompson, Sylvie Daigle, Karen Robinson, Leigh Watson, Lucy Kucmierz, Jimmy Sposato, Heather Ransome, Angie Keetch, and Lynn Stuchel were in attendance.

Angie Keetch, President, welcomed everyone to the meeting.

Treasurer's Report

Sylvie Daigle reported that there was a \$7,213.32 cash balance at the end of the year. After accruals were removed, there is an available cash balance of \$5,960.30. This starts us out with \$400 more than last year's beginning balance. \$6,800 is due for Student Agendas in September.

Sylvie reported that the Audit of the Financial Records from last year is complete and the Board needs to vote on who will be entering the Audit information online to NCPTA. Mr. Sposato made a motion that Sylvie enters the information. Second: Heather Ransome. All approved. Motion passed.

Sylvie reported that the Budget will be sent to Lynn Stuchel, Secretary, to attach to the Minutes. Any Budget changes need to be made immediately to be approved by the General Assembly at the Open House.

Officer's Reports

First Day Packets and Website

Karen Robinson reported that the First Day Packets were completed in an hour due to the great turnout of volunteers who helped.

Karen reported that the PTSA website is up and running and there is a link to this website from the new WMS website. Currently the calendar is on the website as well as the current Board members and a link to Box Top information.

Newsletter

Karen and Melinda Joyner reported that their line item amount for printing is \$2,500. They will print the first newsletter (450 for 6th graders and 200 for 7th and 8th grade) and all subsequent newsletters will be delivered electronically. The deadline for the initial newsletter is 9/3/10 and all submissions should be sent to Angie who will review them and then forward them to Mr. Sposato for approval. The newsletters will be available at Open House on 9/14/10.

Fundraising

Sharon Gerald, Leigh Watson, and Heather Ransome reported that the goal for the Capital Campaign fundraiser is \$25,000. There will be prizes given away such as an I-Pod touch, Hurricanes tickets, Golf for 4 at TPC, and Gift Certificates. Prize entries will be based on the amount of donations; i.e. \$25 donation = 1 entry, \$50 = 2 entries, \$100 = 10 entries, \$200 = 20 entries, \$300 = 30 entries... A Super Grand Prize of an I-Pad will also be given away. Entry to win this grand prize is for students with donations of \$100 or more.

Flyers will go home on 9/3/10 and an additional 2000 flyers will be available on 9/14/10 at Open House. In-coming donations will be collected by the teachers in manila envelopes which the PTSA will provide to them

with instructions on collection procedures. All money must be collected by 10/4/10 in order to be entered in the drawing for the prizes. Replicas of the prizes will be displayed in the PTSA case in the front entry for encouragement and posters will be displayed in carpool line. ½ sheet reminders will be sent home on 9/17 and 9/24/10. Mr. Sposato agreed to promote the fundraiser during morning announcements to the students and on his weekly phone calls to parents.

Cultural Arts

Lynn Stuchel reported that her recommendations for the Cultural Arts program this year are Donna Washington, a storyteller for the 6th graders (Greek Gods program to go along with the standard course of study), The African American Dance Ensemble for 7th graders, and Aftershock (formally Almost Recess) for the 8th graders. Donna Washington is \$800 for two performances (\$625 if we can book with another school), The African Dance Ensemble is \$1700 and Aftershock is \$1600 for two performances. \$325 can be deducted from one program through a United Arts Grant. All agreed. The programs will be booked for January and February 2011 to allow funds to be raised through the Capital Campaign fundraiser.

Principal's Report

Mr. Sposato reported that there are some typical beginning of school issues with the cafeteria, schedules, and transportation. Mr. Sposato asked for any questions or concerns to be emailed to his attention.

President's Report

Angie reported that the new PTA By-Laws need to be adopted by the General Assembly by 7/2011. Our actual By-Laws expire 3/2011. Angie distributed the WMS PTSA Standing Rules which outline every position and how things are passed on each year. Angie requested the Board read through the Standing Rules and give feedback to her prior to the September Board Meeting. These Standing Rules need to be approved prior to By-Law approval. Angie would like to adopt the new bylaws by 9/2011 at the General Meeting. Standing Rules must be adopted either before or soon after adopting the new bylaws

Teachers Representative's Report

Mr. Misuraca reported that the Staff appreciates the projector/document camera that was purchased by the PTSA for staff use.

New Business

Angie reported that instead of recognizing the staff on so many separate occasions, she would like to have 2 big staff appreciation weeks recognizing both teachers and other staff together. Annette made a motion to same. Second: Kathy. All approved. Motion passed.

Angie reported that we need to have a short Board meeting on 9/9/10 to approve the By-laws and Budget changes prior to the General Assembly meeting. Regular Board Meeting will follow on 9/16/10.

Meeting adjourned at 8:00 pm.

Minutes respectfully submitted,
Lynn Stuchel, Secretary.